



OKLAHOMA AIR NATIONAL GUARD
ACTIVE GUARD RESERVE (AGR)
TOUR VACANCY ANNOUNCEMENT # 02-25

MUNITIONS OFFICER

OPEN DATE: 6 OCT 24	CLOSING DATE: 4 NOV 24
UNIT/DUTY LOCATION: 189 IS, OKC, OK	COMPATIBLE AFSC: 21M
MINIMUM GRADE: E-1 / O-1 (COMMISSIONING OPPORTUNITY)	MAX GRADE: O-4
OPEN TO MEMBERS OF THE 137 SOW	RETRAINING AVAILABLE: YES
ENLISTED MEMBERS: - Must submit passing AFOQT scoresheet (Minimums – Verbal: 15, Quantitative: 10) - Must be awarded a Bachelor Degree	

BRIEF DESCRIPTION OF DUTIES: Manages maintenance and modification of conventional munitions, nuclear weapons, intercontinental ballistic missiles (ICBM), and associated equipment. Administers weapons programs and resources. Directs nuclear weapons and conventional munitions accountability, storage, and maintenance production, staff activities, and related material programs. Manages missile maintenance activities at launch/missile alert facilities and launch control centers, including maintenance, repair, and inspection of missile systems, nuclear certified support vehicles and equipment, and other associated support equipment (SE). Serves as munitions and missile maintenance staff advisor to commanders. Formulates maintenance procedures for all munitions and missile systems. Builds integrated logistics support plans and develops maintenance support structures to sustain maintenance and personnel. Manages storage and distribution of Air Force munitions. Establishes training requirements and support standards of operational systems. Identifies and upgrades system deficiencies to meet mission requirements and enhance safety. Assesses operational requirements and environment. Advises commanders on risks associated with conventional munitions, nuclear weapons, and missile operations. Evaluates explosives and nuclear safety criteria and develops explosives site plans for storage, movement, and operations of conventional munitions, nuclear weapons, and missiles. Conducts conventional munitions, nuclear weapons, and missile safety training. Manages conventional munitions, nuclear weapons, and missile maintenance production. Recommends procedural and technical improvements and modifications. Schedules resources to ensure required readiness. Enforces technical performance standards and ensures assigned work force is properly trained and equipped. Assesses unit capability and advises commanders, supervisors, and staff. Budgets and allocates resources. Coordinates with operational and support units to ensure equipment readiness and efficiency of assigned forces. Formulates maintenance plans. Plans and programs support requirements, modifications, and modernization. Defines technical problems and economic factors related to research and development, and system application. Reviews maintenance and operational data to evaluate programs, assess trends, and identify improvements and deficiencies. Plans and directs munitions support for in-place and Air Expeditionary Force operations. Plans and organizes munitions and missile maintenance activities; provides space, tools, test equipment, and spare parts; establishes workflow. Develops and improves methods and procedures for assembly, checkout, calibration, and analysis of aerospace systems. Establishes performance standards for system assembly, checkout, and component replacement. Manages and coordinates activities to support intercontinental ballistic missile (ICBM) launch readiness operations. Advises commander on operational status of ICBM assets. Maintains liaison with manufacturers' representatives to solve maintenance and performance problems. Coordinates lateral logistics activities to ensure supply, transportation, and funding are integrated to support mission requirements. Represents logistics in development of flight procedures, mission checklists, and mission flight rules. Writes munitions, nuclear weapon, and missile maintenance annexes to logistics plans. Provides weapon system data for operational and logistics support analysis. Monitors and evaluates contracted logistics and maintenance support activities. Develops procedures for storing, assembling, delivering, inventory management, and testing conventional munitions, nuclear weapons, and missiles. Develops procedures for, and manages, routine disposal of common US munitions. Develops munitions accountability programs. Understands and manages all aspects of the Air Force munitions accountability system, including systems and procedures for financial accountability and auditability of assets.

LENGTH OF TOUR: Initial tours will not exceed 3 years and constitutes the Probationary Period. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

BASIC QUALIFICATIONS REQUIRED: In accordance with ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, Para 12.2. Eligibility for AGR Tours: Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in DAFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status. IAW DAFI 48-123 para 11.10.2.1 applicants with a concurrent AGR assignment must have a current PHA on file. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Individuals on a DD Form 469, Duty Limiting Condition Report at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour. Application packets will be qualified based upon requirements listed in ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, The Air Force Enlisted/Officer Classification Directory and eligibility requirements listed on this announcement. **Members will process through the AGR Continuation Board when serving on an initial AGR tour.**

PAY & ALLOWANCES/MAJOR BENEFITS: AGR personnel receive Base Pay, Basic Allowance for Subsistence, Basic Allowance for Housing; Full medical care in military treatment facilities for AGR member and partial medical care and TRICARE benefits for dependents of AGR member. All AGR personnel are required to participate in electronic funds transfer (EFT) for all payments as a condition of employment per PL 104-134, 26 July 1996, The Debt Collection Improvement Act of 1996.

ADDITIONAL INFORMATION: **When max grade is listed as: E-8, E-9, O-4 – O-6, grade availability is dependent upon state control grade availability.** Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Persons eligible for or receiving a federal retirement annuity are not eligible to apply. Restoration rights for Federal employees accepting AGR tours will be in accordance with Chapter 353, Federal Personnel Manual. AGR personnel are subject to the Oklahoma Code of Military Justice (OCMJ). AGR personnel are protected by Title VI, Civil Rights Act of 1964.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, or other non-merit reasons not interfering with membership in the Air National Guard or performance of required duties.

APPLICATION INSTRUCTIONS: Applications must be sent electronically by email to: amber.j.brown14.mil@army.mil. **Failure to submit all required documents as outlined below will result in your application not being considered for employment.** IAW ANGI 36-101, all applicants must submit:

1. NGB Form 34-1, *Application for Active Guard Reserve (AGR) Position*.
2. Current Virtual MPF RIP (within 30days)
*If Bachelor Degree is not annotated in the vMPF, must submit copy of College Transcript
3. Most recent *Report of Individual Fitness* from myFitness.
4. SF Form 181 (Race and Ethnicity Identifier)
5. AF FORM 422 Must be obtained and verified within 6 months from your Medical Group.
6. Cover Letter
7. Resume Detailing Experience
8. Commanders Endorsement Letter
9. Last EPB/OPB

Please upload all documents, in the order as listed above, as one (1) pdf. Portfolio formats are accepted. The file and email subject line should read as: AGR Application: LastName, FirstName,VA#, JobTitle
EXAMPLE: AGR Application Doe, John, 01-25, Crew Chief

How to combine/merge a PDF:

- 1. Click Tools**
- 2. Click Combine Files**
- 3. Drag and drop your PDFs into the PDF combiner.**
- 4. Rearrange individual pages or entire files in the desired order.**
- 5. Add more files, rotate, or delete files, if needed.**
- 6. Click 'Merge PDF!' to combine and download your PDF**

How create a portfolio:

- 1. Click Tools**
- 2. Click Create PDF**
- 3. Click Multiple Files**
- 4. Click Create PDF Portfolio and Next**
- 3. Drag and drop your PDFs into the PDF combiner.**
- 4. Rearrange individual pages or entire files in the desired order.**
- 6. Click 'Create!' to combine and download your PDF**

If you have any questions, please contact SMSgt Amber Brown at 405-228-5255.